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**THIS FORM TO BE USED WHEN REQUESTING  
A CHANGE INSIDE/OUTSIDE OF YOUR HOME**

**REQUEST FOR REVIEW FOR ARCHITECTURAL MODIFICATION**

Owner's Name: \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

**IN ORDER TO PROCESS THIS APPLICATION THE FOLLOWING MUST BE ATTACHED:**

1. Sketch of Boundary Survey with proposed modifications drawn on the survey.
2. The appropriate drawings showing both a Plan View and an Elevation.
3. Specifications of the proposed modifications (example: color, style, etc.)

**Approval is hereby requested to make the following modifications(s), alterations, or additions(s) as described below and on the additional attached pages:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature of Owner:** \_\_\_\_\_

**FOR BOARD OF DIRECTORS USE ONLY**

Date: Application Received \_\_\_\_\_ Approved or Disapproval \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_ (Board of Director Signature)

Your approval is subject to the following:

- 1) You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Departments(s).
- 2) Access to areas of construction are only to be allowed through your property, and you are responsible for any and all damage done to the common elements during construction. (Including the roads and gates by contractor or third parties involved with the construction).

**Explanation of Disapproval:**

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\_\_\_\_\_

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\_\_\_\_\_